

#### STAR DONOR PRIVACY POLICY

# Standing Together Against Rape (STAR, Inc.) is committed to protecting your privacy and we value your support.

**Scope of Privacy Policy.** This privacy policy has been created to communicate STAR practices regarding the collection and use of personal information provided to STAR, either through our websites and mobile applications, in person at the STAR office, or at public and private in person events.

#### **Collection of Information**

**Collection of Non-identifying information.** The STAR website collects some non-identifying basic information. This includes total number of visitors, pages viewed and other non-identifying information.

**Collection of Personal Information.** "Personal information" is any information that personally identifies you or from which you could be identified. This may include your name, physical address, telephone number, and/or email address.

Personal information provided voluntarily to our organization, whether online, in-person, or over the phone, is accessible to limited members of our staff and is stored securely.

#### Use of Personal Information.

**Information Sharing.** STAR does not share, sell, trade, or rent personal information to other organizations or persons. From time to time, STAR may publish donor lists in our annual report and other publications, however, addresses and other contact information is not listed. If at any time you wish to have your name removed from our mailing list, or prefer not to have your name included in the annual report, please contact the Communications and Development Director at (907) 276-7279 or email (star@staralaska.org) and we will be happy to honor your request.

**Third Party Vendors**. STAR may provide information to third-party vendors on a confidential basis so that those vendors may provide services such as mailing, sending email messages, and/or facilitating fundraising efforts on our behalf.

**Online Payments.** Donations made online are processed through a secure connection. When a donation is made online, the following information is collected: a full name, address, phone, e-mail address, and credit card information. The credit card number



and address are used to process donation(s) and verify credit card data. The mailing address is used to send tax-deductible receipt(s) and thank you letters. The phone number and email address is used to contact you if we need to verify your donation information. In addition to this, STAR may also use your information in other ways, such as to contact you about STAR activities and/or fundraising campaigns.

### Online Security: We Handle Your Donation with Care

All data and processing of online donations are encrypted and transmitted via a secure Internet connection and are processed using Payment Card Industry Data Security Standards (PCI)-compliant methods. A Level 1 PCI-Certified Gateway securely stores data, and no credit card numbers are stored online.

This policy applies to all information received by STAR, Inc., both online and offline, on any Platform ("Platform", includes the staralaska.com website and mobile applications), as well as any electronic, written, or oral communications.

To the extent any donations are processed through a third-party service provider, our donors' information will only be used for purposes necessary to process the donation.

To prevent unauthorized access, maintain data accuracy and ensure the correct use of information, we have put in place appropriate, electronic, and managerial procedures to safeguard and secure the information we collect online.

**Individual Rights.** STAR adheres to the Donor Bill of Rights Bill developed by the Association of Fundraising Professionals (AFP), Association for Healthcare Philanthropy (AHP), Council for Advancement and Support of Education and (CASE)Giving Institute: Leading Consultants to Non-Profits.

The Donor Bill of Rights supports the premise that philanthropy is a voluntary action taken by individuals or groups for the common good and defines the tradition of giving and sharing that is essential to the quality of life. Donors and prospective donors should expect the following from the nonprofit organizations that they support:



#### **DONOR BILL OF RIGHTS**

To be informed of the organization's mission, of the way the organization intends

I. to use donated resources, and of its capacity to use donations effectively for their intended purposes.

To be informed of the identity of those serving on the organization's governing

- II. board, and to expect the board to exercise good judgment in its stewardship responsibilities.
- III. To have access to the organization's most recent financial statements.
- IV. To be assured that their gifts will be used for the purposes for which they were given.
- V. To receive appropriate acknowledgment and recognition.
- VI. To be assured that information about their donation handled with respect and with confidentially to the extent provided by law.
- VII. To expect that all relationships with the individuals representing organizations of interest to the donor will be professional in nature.
- VIII. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- IX. To have the opportunity for their names to be deleted from any mailing lists that an organization may intend to share.
- X. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright response.

**Links to other sites.** The STAR website contains links to websites maintained or controlled by third parties. Please note that when you click on one of these links, you are entering another website for which separate privacy practices and policies may apply. We encourage you to read the privacy-related information on other websites as their policies or practices may be different than ours.

**Children's Privacy.** STAR does not knowingly collect information from children. If STAR learns that Personal Information has been collected or received from a child under the age of 13, it will be removed, in accordance with the federal Children's Online Privacy Protection Act of 1998. We encourage parents and guardians to take an active role in their children's online and mobile activities and interests.

## Any questions and comments regarding the Privacy Policy should be directed to:

Phone: (907) 276-7279 E-mail: star@staralaska.org

Address: 1057 W. Fireweed Lane, Suite 230, Anchorage Alaska 99503